

**Blackmore Billiards and Snooker Club
Constitution**

1. Name:-

The name is Blackmore Billiards and Snooker Club, referred to as the "Club" in this document.

2. Objectives:-

- a. To promote social association of people sharing an interest in Billiards and Snooker
- b. To improve, manage, develop, and maintain all or any part of the property and equipment of the Club.
- c. To manage/raise funds in pursuit of the Club's objectives on a not-for-profit basis.

3. Membership:-

Membership shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of Billiards and Snooker.

- a. Any person wishing to join, should/is
 - i. Complete the appropriate application form
 - ii. Subject to ratification by the Management Committee and Blackmore Sports & Social Club.
- b. The Management Committee will have discretion in the allocation of entry FOBS.
- c. The Management Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.
- d. A member shall forfeit the rights and privilege of membership:-
 - i. By resignation
 - ii. By expulsion
 - iii. By non-payment of annual subscriptions
 - iv. Banned by for any reason by Blackmore Sports and Social Club
- e. The Club has four classes of membership and subscription namely:-
 - i. Senior membership applies to persons of state pensionable
 - ii. Adult membership applies to persons over the age of eighteen years up to state pensionable
 - iii. Junior membership applies to persons between the ages of twelve and eighteen years
 - iv. Honorary membership, appointed at the discretion of the committee for services to the club
- f. A copy of the Club Constitution and Byelaws shall be given to each member of the club on acceptance of membership.

4. Data Management/GDPR:-

Members personal data will only be held by the club for the purposes of managing and checking/validating, membership records, FOB entry/usage and for communication by email or text.

5. Governance:-

- a. The Officers of the Club shall comprise of Chairman, Treasurer, Secretary, Equipment Secretary and Competition Secretary, who shall be elected annually at the Annual General Meeting and be full members.
- b. Management of the section shall be vested in the Officers of the Section at the Annual General Meeting. The Management Committee shall meet as often as necessary for the proper execution of business but not less than once per quarter. A quorum shall be three officers. The secretary shall give seven days notice of all meetings. The Management Committee shall have the power to co-opt a member if necessary.

6. Finances:-

- a. A bank account in the name of the Club will be opened.
 - i. A minimum of two authorized signatures will be required on all cheques.
 - ii. Only the Treasurer is permitted to make payments from the Club accounts by electronic means
- b. A statement of accounts shall be made up to October 31st of each year and these shall be independently audited and signed by the treasurer and chairperson.
- c. All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

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7. Annual General Meeting:-

The Annual General Meeting shall be held no later than end April of each year. At the meeting the following business will be transacted:-

- a. The minutes of the preceding Annual General Meeting shall be read and confirmed and business arising from there dealt with.
 - i. Chairman's Report
 - ii. Presentation and adoption of the Annual Report, Balance Sheet and Statement of Accounts.
 - iii. Election of Officers and Management Committee.
 - iv. Alterations if any of byelaws, of which due notice shall have to be given.
 - v. Any other business, of which due notice shall have to be given.
 - vi. The annual subscription and or light meter fees can only be changed at the Annual General Meeting or an Extraordinary General Meeting. The annual subscription shall be become payable by the 1st of November each year. Changes to light meter fees can be implemented as soon as practical.
- b. The rules of the Club may only be changed at an Annual General Meeting or at a Special General Meeting convened for that purpose. Notice of changes to be considered at the Annual General Meeting shall be submitted no later than 31st March of that year. Proposed alterations to be considered at a Special General Meeting shall be circulated with the notice of the meeting. Changes may only be made upon approval of at least two third of members present and entitled to vote.
- c. A Special General Meeting shall be convened by the Management Committee on receipt of a submission in writing supported by no fewer than 25% of the full members.
- d. Nominations for Committee members, proposed and seconded, must be received at least two weeks before an Annual General Meeting when the nominations will be dealt with. No member will be eligible to serve on the committee unless he/she has been a member for one year.

8. The Management Committee shall have the power at its absolute discretion to suspend or expel members, provided that the member is given prior notice and the opportunity to contest the suspension or expulsion if so desired.